



BARBADOS BALL HOCKEY LEAGUE CONSTITUTION  
January 1, 2009

# **BARBADOS BALL HOCKEY LEAGUE CONSTITUTION**

## Name

The Association shall be called “the Barbados Ball Hockey League” and is hereinafter referred to as “the Association”.

## Objectives

The objectives of the Association are:

- ❑ To promote and increase awareness of the game of ball hockey in Barbados
- ❑ To assist in the general management of the Association in whatever way possible
- ❑ To act as the body through which opinions and wishes of the Association’s membership are addressed
- ❑ To raise money to carry out the objectives of the Association
- ❑ To accept any gift, property, legacy or devise for the furtherance of the objectives of the Association
- ❑ To purchase, take on lease or in exchange, acquire, hold or dispose of such real property as may be necessary for the promotion of the objectives of the Association
- ❑ To employ and pay persons to supervise, organize and carry out the work of the Association
- ❑ To draw, make, accept, endorse, discount, execute and issue bills, cheques and other instruments and operate bank accounts
- ❑ To do all such other things as may be deemed incidental, conducive or necessary to the attainment or for the furtherance of the above objectives or any of them and either alone or in conjunction with others

## Membership

The following persons shall be Members of the Association:

- ❑ All active participants within the Barbados Ball Hockey League who have met the annual membership fee requirement
  - A member is entitled to a copy of this Constitution on becoming a member.
- ❑ A person ceases to be a member of the Association:
  - For failure to meet the annual membership fee
  - For conduct detrimental to the Association

## Officers

The Officers of the Association shall be:

- ❑ President
- ❑ Treasurer
- ❑ Directors (3)

## Executive Committee

There shall be an Executive Committee comprising:

- ❑ The five (5) Officers of the Association

## Function of the Executive Committee

1. The Executive Committee shall manage the affairs of the Association in accordance with the Constitution.
2. All cheques, drafts, orders for the payment of money and bills of exchange shall be signed by such Officers and in such a manner as the Executive Committee may from time to time designate. Two signatories shall be required to sign at all times with at least one signature represented by the Treasurer.
3. All documents requiring the signature of the Association shall be signed by such Officers and in such a manner as the Executive Committee may from time to time determine.

## Duties of Officers

The President shall:

- ❑ Take the chair at all meetings of the Executive Committee and the Association
- ❑ Cast the deciding vote on all issues where a dispute between Officers cannot be resolved
- ❑ Represent the Association and the Executive Committee on all occasions where a representative of the Association is required to be present

The Treasurer shall:

- ❑ Receive membership fees and record them in a book kept for that purpose
- ❑ Lodge all money received by and on behalf of the Association in the bank appointed by the Executive Committee
- ❑ Keep an account of all receipts and expenditures
- ❑ Withdraw money from the Association's bank account when authorized to do so by the Executive Committee provided the withdrawal slip or cheque is signed by two of the signatories authorized by the Executive Committee from time to time

- ❑ Produce the Association's books of account and bank books/statements for inspection by the Executive Committee at each meeting
- ❑ Present a financial report of the Association's affairs for the year just ended (calendar year end).

The Directors shall:

- ❑ Be responsible for all communications between the Executive Committee and members of the Association
- ❑ Be responsible for the creation and updating of content on the Association's web site
- ❑ Be responsible for the final content in all products used for marketing the Association
- ❑ Be responsible for the content in any outside publications where the Association is being quoted, discussed, marketed or reported on
- ❑ Will liaise with local TV, News Papers and any other local publications to bring further awareness to the Association
- ❑ Be responsible for providing insight and assistance in the management of the Association
- ❑ Be responsible for the marketing strategy and the execution of such strategy on behalf of the Association
- ❑ In the absence of the President or Treasurer assume the relevant responsibility within the Executive Committee
- ❑ Summon meetings of the Executive Committee and the Association
- ❑ Take minutes of the meetings of the Executive Committee and of the Association
- ❑ Deal with correspondence and other matters relating to the Association
- ❑ Record and house all documentation of the Executive Committee and of the Association

#### Election of the Executive Committee

The election of Executive Committee members shall be conducted each December (as required) with each elected member taking their position on the Executive Committee on January 1<sup>st</sup> of the following year. Election periods are as follows:

1. President
  - a. Initial Term is for a two year period
  - b. Can continue on thereafter for one year terms as agreed upon by the membership
2. Treasurer
  - a. Initial Term is for a two year period
  - b. Can continue on thereafter for one year terms as agreed upon by the membership
3. Directors
  - a. Annually elected by the members of the Association

Removal of an Executive Committee Member

The Association may at a special meeting called for that purpose remove any Officer of the Executive Committee for failure to attend meetings of the Association or the Executive Committee without reasonable excuse or for conduct prejudicial to the interests of the Association.

Casual Vacancy

The Executive Committee may at a special meeting fill a vacancy on the Executive Committee for the period up to the end of the calendar year.

Meetings of the Executive Committee

The Executive Committee shall meet as and when required but must meet at least once a quarter. Four (4) members shall constitute a quorum. At each meeting each Officer shall have one (1) vote and in the case of equality of votes the President shall have the deciding vote.

Voting by proxy is not permitted.

Amendment of the Constitution

The Association, by not less than three quarters of the members present and voting, may amend this Constitution, save that there shall be no power to amend this clause.

The proposed resolution shall be submitted in writing to the Executive Committee.

Dissolution

If at any meeting of the Association, a resolution for the dissolution of the Association shall be passed by not less than three quarters of the Members present and voting on such resolution, the Executive Committee shall immediately proceed to realize the property of the Association and after the discharge of all liabilities the balance (if any) shall be donated to the Barbados Cancer Society.

Adopted at the annual general meeting of the Executive Committee duly convened on the 19th day of January, 2009, St. Michael, Barbados.

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President

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Director